

## CURRICULUM VITAE



### Mr. Gilbert GALANXHI

Address: Rruga “Shyqyri Berxolli” Nr. 7, Tirana, Albania

Nationality: Albanian

Mobile: +355 67 64 25 683

Email: [gilbertgalanxhi@yahoo.com](mailto:gilbertgalanxhi@yahoo.com)

#### WORK EXPERIENCE

- June 2021 – Ongoing Director of the Albanian Institute for Public Affairs (AIPA), of Barleti Group.  
“Barleti” University - Lecturer of English language; Tirana – Albania.
- Nov. 2020 – Jun. 2021 “Barleti” University - Lecturer of English language; Tirana – Albania.  
“Adriapol” Institute of Barleti Group – Expert.
- Oct. 2019 – Oct.2020 “Albanian University”- Lecturer of English Language, Pedagogy, and International Relations and Organizations; Tirana - Albania.
- Mar.2018 – Jul.2019 Communications Manager at TCN shpk; Tirana – Albania.
- Oct. 2017 – Feb.2018 Associate Lecturer at the University of Tirana, Engineering Faculty; Tirana – Albania.
- Jan. 2016 – Ongoing Part-time teacher of English language at “Lincoln Center”; Tirana – Albania.
- Sep. 2015 – Nov. 2015 Short Term Expert, PAMECA IV (Police Assistance Mission of the European Communities to Albania); Tirana – Albania.
- Jan. 2015 – Aug. 2015 Director of Cabinet - General Prosecution Office of Albania.
- Dec. 2010 – Dec. 2014 Ambassador Extraordinary and Plenipotentiary of Albania to the United States of America (Resident); and to the United Mexican States, Panama and the Dominican Republic (Non-resident); Washington, D.C. – USA.
- Nov. 2007 – Dec. 2010 Ambassador Extraordinary and Plenipotentiary of Albania to OSCE (Organization for Security and Cooperation in Europe) and UNOV (United Nations Office in Vienna): IAEA - International Atomic Energy Agency; UNODC – United Nation Office on Drugs and Crime; UNIDO – United Nation Industrial Development Organization; CTBTO – Comprehensive Nuclear-Test-Ban Treaty Organization); Vienna – Austria.
- 2002 – Nov. 2007 Senior Project Analyst and Chief of Cabinet, PAMECA I & II; Tirana – Albania.
- 2001 – 2002 Chief of Cabinet, ECPA (European Commission Police Assistance to Albania); Tirana – Albania.
- 2000 – 2001 Senior Management Training Unit of MAPE Mission (Multinational Advisory Police Element); Tirana – Albania.

1999 – 2007	Part-time teacher of English language at “Lincoln Center”; Tirana – Albania.
1998 – 1999	National Coordinator, Office for Refugees – UNHCR; Tirana – Albania.
1997 – 1998	Chargé d’Affaires a.i., Embassy of Albania in Buenos Aires – Argentina.
1995 – 1997	Spokesman & Head of Press and Information Department of the Ministry of Foreign Affairs of Albania; Tirana – Albania.
1994 – 1994	Deputy Chief of International Relations Department of the Democratic Party of Albania; Tirana – Albania.
1992 – 1993	English language teacher at “Sami Frasheri” High School; Tirana – Albania.
1991 – 1992	National Coordinator at ‘European Baptist Federation’; Tirana – Albania.
1989 – 1991	Director of “Darshen” High School; Tirana, Albania.
1986 – 1991	English language teacher at “Darshen” High School; Tirana – Albania.

## EDUCATION AND TRAINING

2004	<b>Intensive training course on “Senior Management and Leadership”;</b> PAMECA II; Tirana – Albania.
1995	<b>Intensive training course on “Diplomacy and International Relations”;</b> Foreign Service Institute (FSI) of the Department of State; Washington DC – USA.
1994	<b>Intensive training course on “Diplomacy and International Relations”;</b> Swiss International Relations Institute; Geneva – Switzerland.
1982 – 1986	<b>University of Tirana, Faculty of History and Philology, English Language &amp; Literature; Master Degree Diploma;</b> Tirana - Albania.
1977 – 1981	<b>“Asim Vokshi” High School of Foreign Languages;</b> English language branch; Tirana – Albania.
1980-s	Professional volleyball player with “Dinamo” and “Studenti” teams.

## PERSONAL SKILLS

**Mother Language:** Albanian

<b>Other languages:</b>	<b>Language</b>	<b>Understanding</b>	<b>Speaking</b>	<b>Writing</b>
	<i>English</i>	<i>C2</i>	<i>C2</i>	<i>C2</i>
	<i>Italian</i>	<i>B2</i>	<i>B1</i>	<i>A1</i>

**Communication skills:** Able to communicate to all levels of administration;  
Able to draft reports, talking points and speeches;  
Able to work independently as well as in a team;  
Able to work in multinational and multicultural environment;  
Good contacts with governmental bodies as well as with non-governmental organizations;

**Computer skills:** Good knowledge and usage of Microsoft Office (Word, PowerPoint, Excel, etc.)

**Other skills:** Good leadership and managerial skills;  
Demonstrated leadership and problem solving skills;  
Capable of working under pressure and meeting deadlines;  
Good listener and good negotiating skills.

**Recognitions:** Recognition letters from the U.S. Secretary of State, Members of the U.S. Congress and other senior diplomats and politicians.